

**Christusgemeinde Kirchdorf  
Congregation of Christ Kirchdorf**



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Registration number for NONPROFIT ORGANISATION 032-624-NPO

**RULES AND REGULATIONS FOR THE USE OF THE CEMETERY OF THE  
CONGREGATION OF CHRIST, KIRCHDORF**

- 1 The cemetery is a private cemetery.
- 2 It is the burial place for the members of the Congregation of Christ, Kirchdorf
- 3 In case of an absolute exception, members of the FELSISA (Synodical members) may be interned. Here the following will strictly apply:
  - 3.1 Permission has to be granted by the Kirchdorf Church Council.
  - 3.2 The Church Council will take into account the possibility and probability of the grave being maintained in good order.
  - 3.3 The cost for interment (\*1&\*2) has to be paid to the treasurer of the congregation when the request for burial/interment is made.
- 4 The interment on the cemetery precedes the service in the church. If in the case of synodical members, a memorial service was already held, the interment can take place without a further service in the church.
- 5 The people responsible for setting out the grave(\*3) and for digging the grave(\*4) must be notified as soon as possible.
- 6 Family members of the deceased are responsible for removing the remaining soil from the grave within 14 days.
- 7 Erection of memorials and kerbings
  - 7.1 Within a year of the burial, the kerbings and erection of a tombstone, in the form of a cross, have to be completed. All details, including design and inscription have to be approved by the Church Council before the memorial is ordered. This ruling also applies for any intended alterations on existing graves. Where such approval has not been attained, the congregation has the right to demand alterations or renewal of the erected memorial. The Church Council has the right to renew and replace such unapproved memorials and kerbings at the expense of the family.
  - 7.2 Only firms approved by the congregation may erect tombstones and kerbings on the cemetery.(\*5)
  - 7.3 Payment for the erection of memorials must be made via the treasurer of the congregation.
- 8 Urns/Ashes
  - 8.1 The interment of urns/ashes may only take place in the garden of remembrance provided for such interment.
  - 8.2 This interment takes place before the service in the church, in the presence of the congregation of the bereaved.
  - 8.3 Within three(3) months of the interment, a memorial plaque must be erected. Only such memorial plaques as are supplied by the congregation may be used(\*2). All details, including design and inscription have to be approved by the Church Council before such a plaques are inscribed and erected. This ruling also applies for any intended alterations on existing plaques. Where such approval has not been obtained, the congregation has the right to demand alterations or renewal of the erected plaques. The Church Council has the right to renew and replace such unapproved memorial plaques at the expense of the family.
  - 8.4 Only such firms as are approved by the congregation may inscribe and erect memorial

- 8.5 plaques(\*5).  
The cost for the use of the place of interment of urns/ashes and of the memorial plaques is determined by the congregation.
- 8.6 With the request to make use of the congregational facilities, the costs for the place of interment(\*1) and of the memorial plaque(\*2) must be made to the treasurer of the congregation, prior to the interment.
- 8.7 Payment for the use of the facilities and the memorial plaques including the inscription, must be made through the treasurer of the congregation.
- 8.8 Spouses, or up to two(2) family members may be interned in a single place of interment for urns/ashes.
- 8.9 The Church Council decides on the place of interment.
- 9 In the erection of memorials the total image and lay-out of the cemetery must be considered. This applies to headstones as well as kerbings and memorial plaques. The set measurements must be strictly adhered to.
- 10 Graves/urn interments have to be looked after. The Church Council has the right to deal with unattended graves/urn interments as it deems fit.
- 11 The family service preceding the funeral should not, as a rule, take place in the church hall. In exceptional cases, the minister / the Church Council should first be consulted.
- 12 Commemorative services or any service of such a kind may only be held on the cemetery with the approval of the Church Council.
- 13 After 10 years, a grave/an urn interment, may be used again.

3<sup>rd</sup> February 2007

*1 at present	per interment - grave	R15,000.00	Synodical Members
	per interment - ashes	R 15,000.00	Synodical Members
*2 at present		R 2,500.00	Inscribed Memorial Plaques
		R 1,500.00	Inscribed Memorial Plaques with 2 Urns in same place of interment
*3	Mr. Edgar Rencken; Mr Helmut Niebuhr		
*4	Mr. Edgar Rencken; Volunteer Farmers		
*5	Mr. Helmuth Niebuhr / Edgar Rencken		

3 February 2007

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I have read the above rules and regulations and undertake to comply therewith in all respects. I herewith also give permission for the grave / place of urn interment to be reused after 10 years.

Grave/Place of Interment of.....

Signed..... at.....

on.....200

Name:.....

Tel:..... Cell:.....

Address:.....

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