

Christusgemeinde Kirchdorf

Congregation of Christ Kirchdorf

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RULES AND REGULATIONS FOR THE USE OF THE CEMETERY OF THE CONGREGATION OF CHRIST, KIRCHDORF

1. The cemetery is a private cemetery.
2. It is the burial place for the members of the Congregation of Christ, Kirchdorf
3. As an exception, members of Synod, that is the FELSISA synodical members, may be entombed.
 - 3.1. Permission has to be granted by the Kirchdorf Church Council.
 - 3.2. The Church Council will take into account the possibility and probability of the grave being maintained in good order.
 - 3.3. The cost for burial/interment (*1&*2) has to be paid to the treasurer of the congregation when the request for burial/interment is made.
4. The interment on the cemetery precedes the service in the church. If in the case of synodical members, a memorial service was already held, the interment can take place without a further service in the church.
5. The people responsible for setting out the grave(*3) and for digging the grave(*4) must be notified as soon as possible.
6. **Family members of the deceased are responsible for removing the remaining soil from the grave within 14 days.**
7. Erection of memorials and kerbings
 - 7.1. Within a year of the burial, the kerbings and erection of a tombstone, in the form of a cross, have to be completed. All details, including design and inscription have to be approved by the Church Council before the memorial is ordered. It is requested, that in case of married women, the maiden name also be inscribed. This ruling also applies to any intended alterations on existing graves. Where such approval has not been attained, the congregation has the right to demand alterations or renewal of the erected memorial. The Church Council has the right to renew and/or replace such unapproved memorials and kerbings at the expense of the family.
 - 7.2. Only firms approved by the congregation may erect tombstones and kerbings on the cemetery.(*5)
 - 7.3. Payment for the erection of memorials must be made via the treasurer of the congregation.
 - 7.4. The Church Council determines the place of interment.
8. 8 Urns/Ashes
 - 8.1. The interment of urns/ashes may only take place in the garden of remembrance provided for such interment, and not on existing graves.
 - 8.2. This interment takes place before the service in the church, in the presence of the congregation of the bereaved.(ref also # 4)
 - 8.3. Within three(3) months of the interment, a memorial plaque must be erected. Only such memorial plaques as are supplied by the congregation may be used(*2). All details, including design and inscription have to be approved by the Church Council before such plaques are inscribed and erected. This ruling also applies to any intended alterations on existing plaques. Where such approval has not been obtained, the congregation has the right to demand alterations or renewal of the erected plaques. The Church Council has the right to renew and replace such unapproved memorial plaques at the expense of the family.
 - 8.4. Only such firms as are approved by the congregation may inscribe and erect memorial plaques(*5).
 - 8.5. The cost for the use of the place of interment of urns/ashes and of the memorial plaques is determined by the congregation.

- 8.6. With the request to make use of the congregational facilities, the costs for the place of interment(*1) and of the memorial plaque(*2) must be made to the treasurer of the congregation, prior to the interment.
- 8.7. Payment for the use of the facilities and the memorial plaques, including the inscription, must be made through the treasurer of the congregation.
- 8.8. Spouses, or up to two(2) family members may be interred in a single place of interment for urns/ashes.
- 8.9. The Church Council determines the place of interment.
9. In the erection of memorials the total image and lay-out of the cemetery must be considered. This applies to all memorial plaques. The given rules and regulations must be strictly adhered to.
10. Places of interments have to be looked after. The Church Council has the right to deal with unattended places of interments as it deems fit.
11. The family service preceding the funeral should not, as a rule, take place in the church hall. In exceptional cases, the Pastor / the Church Council should first be consulted.
12. Commemorative services or any service of such a kind may only be held on the cemetery with the approval of the Church Council.
13. After 10 years, a grave or the place of the urn interment may be used again.

*1 - at present	per interment:	R 15,000.00 Synodical Members
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*2 - at present	inscribed memorial plaque:	R 2,500.00
	Second inscription on the same plaque with 2 Urns in the same place of interment:	R 1,500.00
*3 - at present	Manfred Rencken and Heinz Niebuhr	
*4 - at present	Manfred Rencken; volunteer farmers	
*5 - at present	Tombstones SA via Manfred Rencken	

14. October 2021

I have read the above rules and regulations and undertake to comply therewith in all respects.
I herewith also give permission for the grave / place of urn interment to be reused after 10 years.

Grave/Place of Interment of:

Signed at

Date: 20....

Name:

Tel: Cell:

Address:

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